

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION
REGULAR BOARD MEETING MINUTES
May 19, 2020
Zoom Online Conference**

CALL TO ORDER

The Board meeting was called to order by President Clay Wright at 2:00 p.m. with a quorum present.

ROLL CALL

Board Members Present:

Clay Wright, President
David Bentley, Vice President
Tom Murdock, Treasurer
David Williams, Secretary
Dr. Janet Brierley, Director
Robin Troy, Director

Board Members Absent:

Neil Wetsch, Director (Excused)

Others Present:

Cody Estrada, High Desert Maintenance, LLC
Jeremy Humphrey, Leeco Grounds Management (via phone)
Kitty Smith, Gated Village Chair/Chaco Compound Voting Member
Joseph Anguiano, HOAMCO
Lynnette Rodriguez, HOAMCO Community Manager
Marlena Unis, Recording Secretary

APPROVAL OF MINUTES

The minutes of the April 21, 2020 meeting were accepted by the Board.

EXECUTIVE SESSION

The Board adjourned the regular session and entered into the Executive Session at 2:01 p.m.

REGULAR SESSION

The Board resumed the Regular Session at 2:27 p.m.

FINANCIAL REPORT

Mr. Murdock presented the financial report. The report was included in the Board packet.

MANAGEMENT REPORT

Ms. Rodriguez presented the management report. The Board discussed the reserve study. The Board packet included a proposal submitted by Great Boards, LLC to perform the reserve study for HDROA. A motion was made by Ms. Troy and seconded by Dr. Brierley to approve the proposal submitted by Great Boards, LLC for \$7500.00 to update the reserve study. The motion carried unanimously.

Cody Estrada joined the meeting to review and discuss the status of the ongoing stucco repair projects throughout the community. The Board packet included proposals from High Desert Maintenance, LLC for stucco repair in Pinon Point and the Enclave. A motion was made by Mr. Murdock and seconded by Mr. Bentley to approve the proposal to approve \$28,735.20 for stucco repair in Pinon Point. The motion carried unanimously. A motion was made by Mr. Williams and seconded by Dr. Brierley to approve \$10,219.54 for stucco repair in the Enclave. The motion carried unanimously.

Ms. Rodriguez discussed the Desert Mountain pool. Currently, the pool area and spa are closed due to the Covid-19 Health Emergency. The pool will remain closed until the City of Albuquerque issues a permit and the requirements for sanitation measures between each use are lifted. The pool will be continually maintained by the pool vendor to ensure that the pool will be operable once the Covid-19 Health Emergency restrictions have been lifted.

The Board discussed parking issues in the Enclave. A motion was made by Mr. Wright and seconded by Ms. Troy that the Voting Member in the Enclave be informed that the roundabout is a no parking zone and that it will be marked as a no parking zone as it is considered a safety issue. The motion carried unanimously.

Ms. Rodriguez discussed the ongoing search for a task management software program. The Board discussed user accessibility as an important consideration in the selection process. A motion was made by Ms. Troy and seconded by Mr. Murdock that HOAMCO be directed to continue to research task management software programs. The motion carried unanimously.
The report was included in the Board packet.

VOTING MEMBER GROUP

No report.

HDROA SECURITY

The G4S report was included in the Board packet.

LANDSCAPE COMMITTEE/LCOG

Jeremy Humphrey called in to the meeting and provided a general overview of the ongoing landscape activities. He reported that Leeco has increased irrigation times due to the rising temperatures. Mr. Humphrey stated that work has been ongoing to control the weeds. He discussed the protocols that Leeco follows when spraying for weeds, including Voting Member notification, signage and barricades. Additionally, Leeco does not use glyphosate. Mr. Humphrey provided an update on the Kiva Water feature project. Also discussed was the increased usage of doggie stations and additional maintenance at the Michael Emery Trailhead due to an increase in activity.

FIRE PROTECTION WORKING GROUP

The minutes of the April 20, 2020 meeting was included in the Board packet.

CONTRACTS COMMITTEE

The report was included in the Board packet. At the recommendation of the Contracts Committee, a motion was made by Mr. Murdock and seconded by Mr. Bentley to approve the continuation of the contract with G4S. The motion carried unanimously.

FINANCIAL OVERSIGHT COMMITTEE

No report.

MODIFICATIONS COMMITTEE

No report.

GATED VILLAGE COMMITTEE

No report.

COMMUNICATIONS

No report.

PARTY IN THE PARK

All activities have been suspended until 2021.

TRAMWAY CLEAN-UP

No report.

WELCOME COMMITTEE

No report.

WEBSITE PROJECT GROUP

Mr. Murdock reported that the project is ongoing.

PRIMARY ITEMS

Ms. Rodriguez provided an update regarding the BCSO program. The program is ongoing. The BCSO shift reports were included in the Board packet. Mr. Williams requested HOAMCO ask BCSO to change the schedule from Mondays to either Tuesdays or Wednesdays to provide some variability in patrol times.

Mr. Wright provided the Nominating Committee report and the slate of Board Candidates: Scott Fletcher, Tom Murdock, Robin Troy and David Bentley. A motion was made by Mr. Williams and seconded by Dr. Brierley to accept the slate of Board Candidates as recommended by the Nominating Committee. The motion carried unanimously.

PENDING BUSINESS

The Board discussed the progress of the ongoing Altezza survey review.

NEXT MEETING DATE

The next meeting of the HDROA Board will be held on June 16, 2020, 2:00 p.m. via a Zoom Online Conference call.

ADJOURNMENT

A motion was made by Mr. Murdock and seconded by Mr. Bentley to adjourn the meeting at 4:23 p.m. The motion carried unanimously.

Submitted by: Marlena Unis

Approved by: _____
David Williams, Board Secretary Date